

**Present:**

Anne Lillevang  
Tina Drejer  
Tina Fuglsang Daugaard  
Jakob Le Fèvre Harslund  
Birgitte Mønster Christensen  
Thomas G. Jensen  
Jeannette Madsen (item 7)

**Absent:**

Steen Nedergaard

**Minute taker:**

Ulla Vosegaard Als

**Dagsorden / Agenda**

1. Godkendelse af dagsorden / *Approval of agenda*
2. Valg til arbejdsmiljøorganisation – generel information / *Elections to the occupational health and safety organization (AMO) – general information* (Bilag 1)
3. AMO's inddragelse ved ny- og ombygning – drøftelse af notat / *AMO involvement when building new buildings or reconstructing* (Bilag 2)
4. Orientering om obligatorisk lab-kursus / *Update on mandatory lab course*
5. GRUS-notat – Orientering samt drøftelse af værdi af initiativet / *GDD memo – Briefing and debate about the value of the initiative.* (Bilag 4)
6. Dewar-kar til flydende nitrogen – boring af hul / *Dewar container for liquid nitrogen – drilling of hole*
7. Forslag om sprogtræning – til drøftelse / *Language training proposal - to be discussed* (Bilag 3)
8. Implementering af kemisk risikovurdering i KIROS – hvordan sikrer vi os, at alle grupperne arbejder med det? / *Implementation of chemical risk assessment in KIROS – how do we ensure that all groups do them?*
9. Diskussion af kompetencekurser – hvordan skal det formidles til arbejdsmiljøorganisationen og gør vi brug af kurser (punkt fra FAMU) / *Diskussion of competency courses – how are they communicated to AMO, and do we make use of them (item from FAMU)* (Bilag 5)
10. Førstehjælpskursus – skal det genoptages? / *First aid course – to be resumed?*
11. Orientering om arbejdsulykker / *Briefing on occupational accidents*
12. Evakueringsøvelse – evaluering / *Evacuation drill - evaluation*
13. AMO-møde i december: Emneforslag / *AMO meeting in December: suggestions of topics.*  
Date suggestion: 11 December 12-14
14. Dato for næste ansøgningsrunde well-being/LAMU-møde / *Date for next application round / LAMU meeting.* Suggestion: 15 January 2024/5 February 2024
15. Eventuelt / *AOB*

#### Ad 1

Agenda approved.

#### Ad 2

The elections to the occupational health and safety organization (AMO) are coming up. If more employees want to stand for election than needed according to our current structure, a contested election is to take place in December 2023. Due to a short timeframe between the candidacy period and the elections, LAMU needs to have a plan for how to run the elections, in good time, if we in some buildings are to have a contested election. After the move to Bartholin/Skou, the current structure is to be reevaluated, but the members of LAMU are encouraged to start to consider the future structure now.

#### Ad 3

Birgitte informed LAMU that the topic of AMO being involved when new buildings are built, and reconstructing of existing buildings has been discussed in FAMU. Among the AMRs in LAMU there were consensus about the fact that they would like to get involved at an earlier stage than they are now - at the latest before e.g. a room is taken into use. They have often experienced that for instance work in a new lab has commenced before the room has been classified. Such incidents could thus have been avoided. Thomas informed that the plan is that one person will oversee the relocation to Bartholin and Skou, and that it will be the responsibility of that person to involve e.g. AMO at the right time.

#### Ad 4

Thomas has decided that the leaders in the occupational health and safety groups must take turn teaching the mandatory lab course. The course takes place twice a year, and the leader is then to teach the course twice in a row. Birgitte will make a plan.

#### Ad 5

Thomas informed that the GDD initiative derives from the APV. Associate professors were invited to the GDDs, which were divided in four groups corresponding to the 4 research themes. The outcome of the meeting is four follow-up initiatives: 1. Establish a stronger sense of belonging within the teaching teams. 2. More annuum for lower funded groups. 3. Transparency in teaching. 4. Encourage research groups go together in larger collaborating groups, eg. with groups they are sharing space / research collaboration. At the moment the department is working on following up on all four initiatives. How often the GDDs are to take place have not been decided yet, but perhaps every 2-3 years.

#### Ad 6

When a Dewar container contains liquid nitrogen, it is required that a 2 mm hole is drilled to avoid pressure building. Birgitte will ask Helle Jakobsen if this is really the case, or if Dewar containers with a hole can be bought instead. Follow up after the meeting: It is possible to buy containers for other purposes than nitrogen and the user must then be aware that the lid has a perfect fit, and a hole must be drilled to avoid pressure building.

#### Ad 7

Jeannette Madsen presented a new language training initiative. The purpose of the initiative is to meet across culture, positions, competences, etc. to learn Danish and other languages. The idea is that two people are matched according to which language they would like to strengthen, as this will foster an equal and safe environment where both are on an equal level regarding the respective languages. Information about the initiative will be included in the next newsletter; You sign up by emailing Jeannette, who will match the participants and set up the first meeting. The participants are to set up the following meetings: a weekly half hour meeting. As it can be hard to find time during the week, it is encouraged to use a lunch break. Jeannette hopes that the language training initiative can start in November.

#### Ad 8

Instructions on how to make a chemical risk assessment is in Kiros. So far, they are in English, but a Danish version will follow. It is not only the law, but in everyone's interest that the assessment is made as it regards the user's own safety. It is the responsibility of the group leader that the assessments are made. For those who have not yet started making assessments, they can find inspiration in Kiros which has examples of assessments. It will be sensible to start with those protocols that are currently worked on, and to start with the most hazardous chemicals. When a chemical risk assessment has been made on a hazardous or complicated substance, the next ones will be very easy to make.

Everyone working with chemical substances must make chemical risk assessments.

The implementation of chemical risk assessment needs to be sped up, and it is under consideration how it is to be communicated, perhaps in a newsletter.

Thomas informs that the Department of Chemistry has some sort of safety advisor employed who perhaps can advise in very complicated matters. Birgitte will contact him and find out his terms if help is needed.

#### Ad 9

FAMU has compiled a list of courses on working environment that are offered at the moment. Some of the courses were new to LAMU. Most courses offered are in Danish.

#### Ad 10

It was decided that the department is to offer first aid courses again, one in Danish and one in English. Birgitte/Ulla will find out who can offer the courses.

#### Ad 11

Birgitte briefed LAMU on the various work-related accidents that had happened at the department since the last time LAMU met in June.

Three got bitten by rats and one by a mouse. One got an electric shock from touching a mobile charging station and a metal table. The station has been earthed so it will not happen again. One had a cryo tube explode in her hand. Two have cut themselves in their hands when using scalpels. One got formalin in the eye.

All accidents above are registered, but not reported as the injured persons could resume work the next day, and no sick leave was involved.

Another two accidents happened, where both persons involved were unable to work for 1-3 day; one got bit by a rat and needed stitches, and the other got hit on the head by the roll-up door by the package room.

A near accident happened in West where part of the ceiling fell to the floor due to rust. No persons were injured in the accident. The Building Services have ensured it will not happen again.

#### Ad 12

The evacuation drills went as planned in Biomedicine South and West. In Skou, due to a communication error, the evacuation drill was called off before staff from the animal facilities had assembled at the meeting point.

Anne Lillevang pointed out that West only has one meeting point but the maps of the meeting point in the building still has two meeting points. Michael Ammitzbøll has assured Anne that the maps will be updated soon. Birgitte will follow up on the matter.

As the time of evacuation is early in some buildings, it was decided to postpone the evacuation drills 2 hours next year to get a more realistic situation as many had not shown up for work when this year's drills were carried out.

Some employees have expressed confusion on how to use the yellow and orange vests. It will be demonstrated at a house meeting.

Ad 13

The AMO group is invited to the annual meeting on December 11 at 12-14. In the invitation, they are asked to send in suggestions of topics which they would like to have discussed on the meeting.

Ad 14

Dates approved.

Ad 15

Link to update on Health's guideline for pregnant and nursing women in the workplace is to be added to the common safety instructions. Tina Fuglsang will update the instructions.